Current seniors, need
transcripts for college
applications?

Cascade HS alumni needing an OFFICIAL high school transcript for a college?

Need an UNOFFICIAL transcript for auto insurance, driver permits, scholarships, or anything else?

Requests need to be made in **Naviance**.

The CHS Registrar will process your request and submit the transcript.

Watch this helpful video about how to order transcripts in **Naviance**.

PLEASE NOTE: Counselors do not send transcripts directly to colleges, but you contact your counselor if you have questions regarding Common
Application.

<u>Graduates of CHS 2021-</u> <u>2024:</u>

Please make your request for an official transcript in **Naviance**.

Since you can't access Naviance with student credentials, instructions for alumni can be found here: **Creating Alumni Login**.

Graduates of CHS Prior to 2021:

Please make your request to CHStranscripts@everettsd.org.

(Allow 2-3 business days for your request to be processed. Requests will not be filled over weekends or school breaks.)

Please make your request to CHStranscripts@everettsd.org.

Use your student email account to ask for your <u>Unofficial Transcript</u>.

Please include your student ID with your request.

(Allow 2-3 business days for your request to be processed. Requests will not be filled over weekends or school breaks.)

Need to check on high school credit you completed in middle school?

Reach out to cHStranscripts@everettsd.org. from your student email account to ask for your Middle School Credit Form. Please include your student ID with your request.